

**RCRA/CERCLA TEP Weekly Activities Report**  
**Week of 10/17/2016**  
**Shawn McCaffrey**

**Activities Accomplished this Week:**

- Prepared and submitted weekly to Sue.\*
- Worked with Mike to finalize web training for staff.\*
- Researching newly assigned Western Minerals site to determine next steps.\*
- Contacted Scott Wilder to get more info on the Western Minerals site.\*
- Worked with Mike to organize CLEAR training and present Open Source Intelligence training to staff.
- Participated in conference call regarding ATP analysis for Todd Hennis.
- Emailed Nevetta to get oversight billing/cost info on Western Mineral site.
- Prepared and emailed CDR for Western Mineral site to Karren.
- Prepared for and participated in end of year PARS review with Aaron.
- Reviewed and commented on Empire State Oil document drafted by Doug.\*
- Reviewed and commented on GKM document drafted by Richard.\*
- Reviewed Western Minerals site documents, will move forward with closeout using new form.\*
- Researching possible training opportunities for FY2017.\*
- Reviewed CFAC PRP search report, RI/FS AOC, and other materials in prep for meeting with Scott next week.\*

**Activities Planned for Next Week:**

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**Things Needing Management Attention:**

\*Activities done on telework day(s), 10.17.2016 and 10.21.2016.